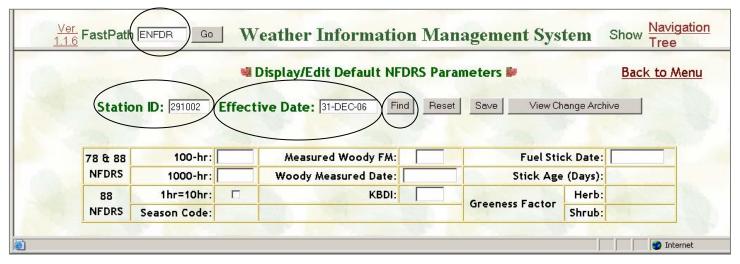
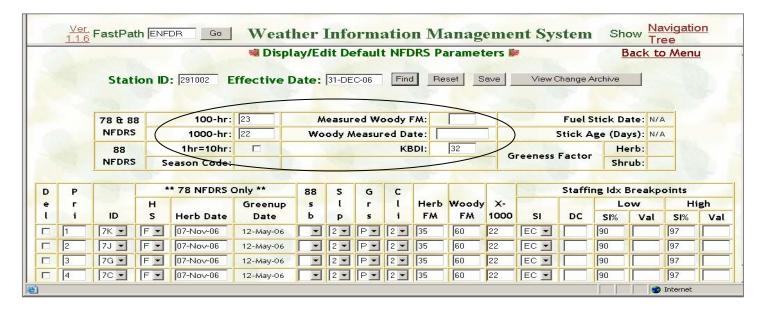
## Freezing a Station (after the fact) - How To

- 1. Access the Edit NFDRS Parameters Form by using the FastPath 'ENFDR' with the station # you would like to update.
- 2. Set the Effective Date on the form to 31 Dec of the previous year (use the date where the fuels went dormant or when you're aware of a freeze around the RAWS...Dec. 31<sup>st</sup> of the previous year can be chosen if an area doesn't have a freeze or one is unsure when its occurred)



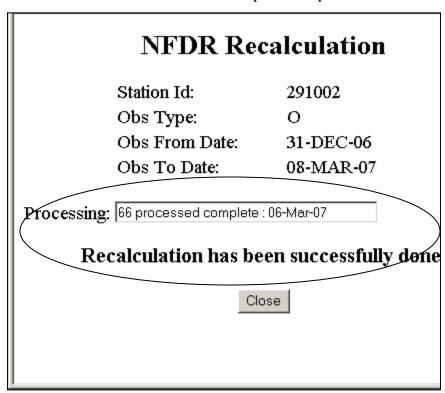
Select FIND.

3. The NFDRS carryover values for 31-Dec-06 will be displayed.



- 4. Go to the lower portion of the form and change the HS condition to F and enter a herb date of 01-Jan-07 for each fuel model displayed.

  <u>Don't try to change the greenup date at this time.</u> Select SAVE.
- 5. You should get a statement highlighted in green indicating the changes have been entered and the NFDRS parameter info. successfully saved.
- 6. To initiate the changes to the carryover values in WIMS use the FastPath ENRR to recalculate your data. After entering the station # you would like to edit on the RECALC form, enter the date range to recalculate. The starting date should be at least the date entered in 4. above. The ending date should be the current date. The type should be "O". Press FIND.
- 7. Scroll to the bottom of the RECALC form and the number of observations needing recalculation will be displayed. You will be asked if you want to go ahead. Press RECALC. This operation should take a few seconds depending upon the # of observations being recalculated. You will be notified upon completion.



8. To make sure the RECALC worked, go back to the station catalog and check the current HERB state using the ESTA FastPath. It should show F for frozen with the date you entered in "4." Above as the HERB DATE.